

**Hanover Area Junior/Senior High School**  
**Grade 7 World Cultures**  
**Course and Classroom Guidelines**

**Mr. Jared Jones**

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**Texts:** **History of Our World** (Prentice Hall, 2008)

**Course Description:**

This course is designed for students to understand relationships between World Cultures of the past and today. It will examine the beginnings of Human Society, Ancient Egypt, Greece, and Rome. Special emphasis will be placed on the foundations of geography as students focus on the basic tools and concepts of geography. A project and is required for this course.

**Classroom Rules:**

I have 6 simple rules that you as a student **must** follow in our class. Following the rules will ensure a productive and safe learning environment.

**1. Be Respectful.**

- a. Treat your classmates, your teacher and yourself as you wish to be treated
  - i. “The Golden Rule”

**2. Listen and Follow Directions.**

- a. By listening and following the directions of the teacher we can ensure a positive classroom climate.
- b. This also includes following all school policies and procedures.

**3. Raise your hand before speaking or leaving your seat.**

- a. Classroom order is key to ensuring a productive learning environment.
- b. Throw garbage and other things away at the end of class, NOT IN THE MIDDLE!
- c. The bell DOES NOT not dismiss you, remain in your seat until the teacher dismisses you.

**4. Keep your hands, feet and objects to yourself.**

**5. Cooperate.**

- a. Cooperation with each other and the teacher will create the best possible learning environment.

**6. No food, drink or cell phones.**

- a. If there is a special circumstance, please provide me with a signed note from the nurse.

**\*\*\*\*Failure to follow the rules will result in “strikes” (see three strike policy) but will include disciplinary action depending on the situation\*\*\*\***

## **“Three Strike Policy”**

To help you to strive to be your best I must ensure a safe and productive learning environment for all my students, including you. I will use a three strike system to help me ensure that. Any violation of the above rules and any other classroom policy will result in the student earning a strike. Earning a strike will result in the loss of ten (10) points off the student’s participation grade (see grading for more information). After a student’s strikes are out disciplinary action will follow. Examples include but are not limited to seat reassignment (loss of privileges), lunch detention, parental/guardian notification, teacher conference with parent/guardian, and detention.

The three strike policy does not apply to serious violations of the student code of conduct laid out in the student handbook. For serious violations of the code of conduct disciplinary action will result.

**Substitute Policy:** If I am ever absent, expect you to be on your **BEST** behavior and not give the substitute teacher a hard time. You will behave as if I am here. Whether you are in the classroom or auditorium, this is **NOT A FREE DAY**, there will always be work and **IT WILL NOT** be busy work. Any substitute work will count as a **QUIZ** grade. It is to put into your class’s dropboxes at the end of the period. Substitute teachers are a crucial element to our learning and school community. They deserve the same respect you give me and your everyday teachers. Failure to behave or if you give the substitute teacher a hard time will result in the loss (0) of the quiz grade (substitute work), strike(s), loss of participation grade and up to and including disciplinary action.

## **Classroom Expectations**

Now you as my students have expectations of me, I have expectations of my students. If we both meet our expectations we will have a productive learning environment.

### **1. Be prepared for class and arrive on time.**

- a. Textbooks, notebooks, folders and writing utensils must be brought to class every day.
  - i. If forgotten and are allowed to go to your locker and arrive after the bell you will be considered tardy (late).
- b. Unexcused tardiness is detrimental to the learning process for yourself and your fellow students (see tardiness policy).
  - i. If you were held up by another teacher just ask them for a pass!
- c. Constant unpreparedness and unexcused tardiness will result in strikes and possible disciplinary action. Will be considered on a case by case basis.

### **2. Strive to do your best.**

- a. If you are not giving it your best you will only disappoint yourself.

### **3. Be attentive and actively participate in the learning process.**

- a. Trust the process!! I am here to help you become the best versions of yourselves. In order to do that we need to trust each other and work with each other to make that happen!!
  - b. Take notes, ask questions, be active in discussions and complete all assignments.
- 4. Be open to other points of view.**
- a. In this class we will be exploring some deep issues that still resonate in our society today. Everyone has a different viewpoint on these issues. We must respect and value other points of view. We must respect others if we want to be respected.
  - b. I have zero tolerance for people who disrespect another for their point of view or because they do not agree with them.
  - c. We are fortunate to live in a diverse, global time in the world we need to be accepting and understanding of one another.

### **Other Class Policies and Procedures**

**Dropbox/Makeup Box:** On the radiator you will see dropboxes and make up work dropbox for your class. All assignments and assessments should be placed in your class's corresponding dropbox. If you are absent and there is anything handed out it will be in there. It is your responsibility to check this and retrieve your work. For make up work if after 5 days I see the handouts or anything in there, I will assume you do not want it or do not care for it and it will be thrown out.

**Tardy Policy:** Class begins as soon as the rings for the period. There will always be a bellringer on the board to open up class. As soon as the bell rings students are to have their notebooks and writing utensils out and working on the bell ringer. Unexcused tardiness is detrimental to the learning process. If you are running late to class because you were held up by a teacher/administrator you need a pass from that teacher/administrator. **Three (3) unexcused lates will result in a referral to the office.** I will keep track!!!! **THIS IS YOUR ONE AND ONLY WARNING, COME TO CLASS ON TIME AND PREPARED.**

**Absence:** If you are absent for any reason you are responsible for any missed work for that day(s). If you are absent on a quiz/test day you will make up the test the next day you are present. All tests and most quizzes are announced well in advance. Only under extreme circumstances will you be given an extension for a test or quiz you missed. Remember you will take the test **THE NEXT DAY YOU ARE IN CLASS!!!!!!** If you are absent when a homework/classwork assignment is assigned or due you will have as many days as you were absent to hand it in for full credit. If you do not hand it in on time you will have until the end of the quarter to hand it in for half credit. See explanation in homework/classwork for further explanation.

**Cell Phones:** Cell phones are disruptive and distracting to the learning environment, therefore they are not allowed in my classroom. If I see a cell phone, I take it and drop it off at the office as soon as I am able. Cell phones are only allowed in designated areas and my classroom is not one of those areas. Refusal to surrender a cell phone upon request will result in a strike and a referral to the office. If you need to make a call to a parent or guardian, upon permission granted, you can be excused to go to the office to make your call. Apple watches are not to be played on during school hours. If you are caught texting/surfing the internet/snapchat etc. on your apple watch it will be confiscated. If you want to check the time that is fine but any other reason and I will take your apple watch and it will be turned into the office, as if it is a cell phone. Refusing to turn it over will result in a strike and referral. **THIS IS YOUR ONE AND ONLY WARNING!!!!!!!!!!!!!!**

**Hall Passes:** Passes for the most part are privileges and can be eliminated or restricted if you are abusing these privileges. When you are out of my room, regardless of reason, **YOU ARE RESPONSIBLE FOR ANY WORK YOU MISSED!!!!!!!!!!**

Bathroom: Is on a blue clipboard sign out as you would for any other class. The bathroom pass is for the BATHROOM ONLY. It is not a locker pass or anything else. My room is right across from the bathroom, so I am easily able to make sure you are not abusing the bathroom pass. Abuse of the bathroom pass will result in strikes and disciplinary action. Only one person will be able to be out at one time. Please try to be efficient with the bathroom pass. People might be waiting on you.

Hall Pass: This pass is on on the large brown clipboard. On the clipboard there will be a sheet, on which you are to put your name, destination and time which you left my room and time returned to my class. When you are given permission to go use the hall pass you are to go to your destination and back. If a faculty or staff requests to see your pass you are to respectfully present it them and show them the sheet. This is a privilege and can be restricted if abused. Abuse of the hall pass will result in strikes and possible disciplinary action. Only one student is to be out at a time. This is NOT a locker pass.

Nurse Pass: I will also have a specified pass for the nurse. You will be required to take this for non emergency health situation. For emergency health situations (blood, vomit) you do not need to take the nurse's pass. For non emergencies when permission is granted you are to report to the nurse immediately. I will call the nurse to let them know you are coming. Do not dilly dally or take detours. Go to the nurse and when/if instructed to return to class you are to immediately return. The nurse is there for medical reasons only, not to get out of class.

Office Pass: I will also have a pass specified for the office. If you are called to the office or request to go to the office, you are to take this pass. For guidance and phone calls please use the general hall pass (large clipboard). The point of this pass is so that faculty and staff can have an idea where you are going. Only one student can be out at a time unless more students are requested

Lockers: It is your responsibility to come to class on time and prepared. I DO NOT give out passes for lockers. **IF** I even allow you to go to your locker because you forgot any class materials or you forgot to bring your jacket or anything else you WILL NOT BE GETTING A PASS. Come to class prepared and you will never need to go to your locker. If you are stopped in the hall without a pass because you were on a locker run you will bare the consequences. If you say I did not give you a pass to go to a locker to another faculty member and when they check with me, I will tell them why and consequences will follow. This is on you not me or any other faculty member. Come to class prepared.

**Hate Speech/Symbols/Drawings/Discrimination**: In this class we will be addressing many sensitive topics and issues that are part of the curriculum and need to be talked about in our modern society. I want our class to be a place where we can have a respectful, open discourse about these issues. You are young adults and I expect you to act like young adults when we come to these issues and treat them with the respect required. Hateful speech, symbols, drawings and outright discrimination have **ABSOLUTELY NO PLACE IN MY CLASS!!!!** I have zero tolerance for anyone who uses hateful speech, symbols, drawings in a way intended to hurt others. If you are choosing to engage in these despicable behaviors in my class the consequences will be severe. Whether you intend it as a joke or not it makes no difference to me, the consequences will be the same. What you may think of a joke in this realm is most certainly not. I remind you, you are young adults and I expect you to know the difference.

**Classroom policies are not limited to this short list. I will update policies and procedures as I see fit.**

**Grading**: Besides quarterly tests, students also will have required reading, written homework, and periodic projects.

**-Tests** – Points will vary. You will be given at least one week’s notice. Everything we do in class, notes, classwork, video, etc. or anything I deem testable is considered testable material. 50% of the grade. Make up tests will most likely be taken either in the library or Mr. Griffith’s room next door if he allows it. Same test taking rules apply to wherever you are taking the test as if it was in the classroom. Excessive talking during tests will result in strikes and zeros on the tests

**-Projects/Papers** – Will be assigned periodically: as either group or individual in nature. Project will each count as a test grade.

**-Quizzes** – Given at the periodically (at least 2 per chapter) – **30** points each, 20% of grade. Pop quizzes can and will given be as I see fit. They can be worth from 5-10 pts. Make up quizzes will most likely be taken either in the library or Mr. Griffith’s room next door if he allows it. Same quiz taking rules apply to wherever you are taking the

quiz as if it was in the classroom. Excessive talking during quizzes will result in strikes and zeros on the tests

- **Homework** – Given periodically to reinforce daily lessons. Most come in the form of end of section book questions or maybe a worksheet. Must be checked on the day it is due for full credit. You will have until the end of the quarter to hand it in for half credit (4th quarter due date will be day of final exam for homework). – **4** points each, 10% of Grade.

- **Classwork** – Given periodically to reinforce daily lessons, can range from a worksheet to a free write or classroom activity. Whatever it may be it must be handed in before you leave my class. Any handed in afterward is considered late and will only receive half credit. If you are absent see absences section above. You will have until the end of the quarter to hand it in for half credit (4th quarter due date will be day of final exam for classwork). – **10** points each, 5% of grade.

- **Class Participation** – Coming to class prepared, participation, appropriate behavior – **30** points each quarter, 10% of grade.

- **Notebook** – You will have a notebook quiz at the end of each quarter. This will consist of 5 multiple choice questions and sections for bell ringers.– **30** points each, 5% of grade.

- **Extra Credit**- Individual extra credit can be given if and only if a student has handed in all of their homework for the quarter. If you want to complete an extra credit assignment you must **1. Have all of your homework and 2. Have my approval for the assignment.** If approved you will have until the end of the quarter to hand it in. However this is 100% on you. I will not hound you or remind you about it. This is your assignment not mine so therefore your responsibility. In order to even have a chance of getting approval, you must come to me, I will not seek you out to give you the extra credit. When you come to me you must have a topic ready to be proposed by you and you must also have an assignment to your topic. The topic and assignment can be anything that is school appropriate.

### **Cheating/Plagiarism**

I have zero tolerance for those who cheat/plagiarize another's work. If a student is caught cheating/plagiarizing another's (student's, parent's, or other's) work will receive an immediate zero and immediate disciplinary action. If a student is caught helping another cheat/plagiarize they will receive the same punishment. If a student is caught willingly allowing another student to cheat/plagiarize their work they will receive the same punishment. Everyone is responsible for their own work. What I define as work is tests, quizzes, homework, classwork and projects. If you are caught on a cell phone or other internet device during a test or quiz, I assume you are cheating. The device will be confiscated, you will receive a zero on the assessment and receive immediate disciplinary action.

## Topics by Quarter

This is a very tentative schedule for the year. Due to many circumstances out of my control (snow days, delays, etc.) they schedule can change. All changes will be communicated to the students.

### Quarter 1:

Chapter 1 – The Beginnings of Human Society  
Chapter 2 – The Fertile Crescent  
Chapter 3 – Ancient Egypt

### Quarter 2:

Chapter 3 continued – Ancient Egypt  
Chapter 4 – Ancient India  
Chapter 5 – Ancient China  
Chapter 6 – The Rise of Ancient Greece

### Quarter 3:

Chapter 6 cont. – The Rise of Ancient Greece  
Chapter 7 – The Glory of Ancient Greece  
Chapter 8 – The Rise of Ancient Rome

### Quarter 4:

Chapter 8 continued - The Rise of Ancient Rome  
Chapter 9 – The Fate of Ancient Rome  
Chapter 10 - Byzantine & Muslim Empires

## Website

I maintain a robust website. This is the URL: [hasdssmrjones.com](http://hasdssmrjones.com). If you are absent this is your best source to find out all you need to know about what you missed. All homework, classwork, due dates, test/quiz dates will be posted there. Also once we complete a section I will post the notes and any other relevant material there as well, but not until the lesson is completed in class. Videos if possible will be posted to it as well. This is considered part of the class and you are responsible for anything on it. It is also a mobile friendly website and easily accessible from a smart phone or internet accessible device. This is there for you to use, so use it!!!

**Acknowledgement**

By signing this sheet, I acknowledge that I have read the above rules of the class and understand them. This is the first homework assignment of the year, failure to turn this sheet in by **Thursday September, 5th, 2019**, will result in a zero for the homework assignment and forfeit of 5 bonus points on your first quiz. It can still be turned until the end of the quarter for half credit. I encourage you to go over this with your parents/guardians so they have an understanding of the class expectations, policies, and procedures. I require their signature, email and phone number so I can contact them if needed. If you have any questions please feel free to contact me either via email (this is the best way to get a hold of me) or by phone. Thank you.

Mr. Jared Jones

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Student Name and Signature

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Parent/Guardian Signature

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Parent/Guardian email and phone number